



YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	GOVIND NATIONAL COLLEGE, NARANGWAL
• Name of the Head of the institution	Dr. Kamaljit Singh Sohi
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01612864239
• Mobile no	9417491119
• Registered e-mail	info@gncnarangwal.com
• Alternate e-mail	gncnarangwal@gmail.com
• Address	Govind National College, Govind Nagar, V.PO Narangwal
• City/Town	Village
• State/UT	Punjab
• Pin Code	141203
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Panjab University Chandigarh				
• Name of the IQAC Coordinator	Dr. Surinder Mohan Deep				
• Phone No.	01612864239				
• Alternate phone No.	9417376700				
• Mobile	9501576700				
• IQAC e-mail address	info@gncnarangwal.com				
• Alternate Email address	gncnarangwal@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	yes				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	yes				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.79	2015	01/05/2015	03/04/2020
6.Date of Establishment of IQAC			31/08/2015		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Institutional 1	B.Voc	UGC	2022-23	8.11	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	4	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
1. Green and environment audit' 2. Republic day celebration and alumni meet. 3. Process to register alumni association. 4. Tree plantation. 5. Seminars on different topics		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
To conduct green and environment audits	Both audits successfully done	
To register alumni association	Registered in July 2023.	
To organize annual athletic meet	Activity done in Feb 2023.	
To encourage Staff members to participate in FDP, FIP, Seminars, Webinars, etc.	Various Staff Members Participated in such type of activities.	
13.Whether the AQAR was placed before statutory body?	Yes	
<ul style="list-style-type: none"> Name of the statutory body 		
Name	Date of meeting(s)	
Patna Sahib Education Trust	01/02/2024	

14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2022-23	30/01/2024
15. Multidisciplinary / interdisciplinary	
The institute provides multidisciplinary education.	
16. Academic bank of credits (ABC):	
17. Skill development:	
The college runs 4 skill development courses.	
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
yes	
19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):	
yes	
20. Distance education/online education:	
Partial online education.	

Extended Profile

1. Programme

1.1 604

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2. Student

2.1 938

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2

208

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

249

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1

43

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2

60

Number of sanctioned posts during the year

Extended Profile

1. Programme

1.1	604
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	938
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	208
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	249
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	43
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	60
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	38
Total number of Classrooms and Seminar halls	
4.2	122.37
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	50
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

GNC Narangwal adopts the curriculum given by Panjab University Chandigarh and follows the guidelines of UGC, NCTE and DPI. Depending upon our resources potentially, we impart quality education. The college has developed a structured and effective implementation of the curriculum. Following are the various means through which we execute the curriculum in the Academic Calendar. Academic Calendar is prepared in the beginning of the session as per Panjab University Chandigarh schedule and as per the action plan formed. HOD's Meetings are held in the beginning of the session and in the end of the session. Head of the Department discuss their action plans to arrive an optimal and effective way. Program Educational Objectives (PEO) and Program Outcomes (PO) are developed for each program and Course Objectives (CO) and course outcomes are defined for each course (theory and lab).

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Yes, our college adheres to the academic calendar. House tests for odd semester are conducted in month of October and for even in the month of March. Co-Curricular activities such as seminars, webinars, workshops are timely being organised in the college at departmental, inter-departmental, college and zonal level.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

4

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

234

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our Institution yearly organizes seminars, guest lectures and literary activities that help in gender sensitization. Such

Initiatives include seminars on women and child health, personal hygiene, gender justice and gender equality. Gender sensitization programmes are organized in the nearby villages in the form of rallies such as "Beti Bachao Beti Padhao". Students are also offered a wide range of community-related programmes that include health, healthy diet, personal hygiene and village adoption, enabling exposure to real-life situations. There is a compulsory examination of "Environment and road safety" for Undergraduate classes which includes topics like global warming, environmental policy, environmental protection and road safety. Department of Vocational undergraduate courses have a separate course entitled 'Environmental Studies'. Our college itself is involved in rainwater harvesting, water recharging well, making the campus green by continuous plantations, Vermi- composite, waste management and using solar energy. A course on human values "Human rights and duties" is offered as an elective subject to all the students to take up in Bachelors of Arts. In view of social development activities like organizing blood donation camps, health check-up camps, hygiene and health workshops, environment awareness camps, workshops on social issues, public health, gender issues etc. All the activities are monitored by IQAC in the campus. Students are also motivated to enrol as NSS Volunteers. A compulsory course on Social and business ethics is also offered in B. Com, and in B.Voc. Retail Management.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

13

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

395

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

938

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

112

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

After the admissions=process, identification of slow learners and advanced learners is done by respective class teachers. Initially, the identification of students is made on the basis of their marks in the previous examinations. Again after a few weeks of

commencement of classes, students are categorized on the basis of class tests and discussions in the class. Some difficult topics are repeated to slow learners again in the class to keep them at pace with advanced learners. Special tests are also conducted for slow learners. Besides, that motivational lectures are organized to boost their ability and these students are encouraged to regularly attend the classes. The morale of slow learners is boosted by counseling sessions, remedial classes, and interactive sessions. Extra learning material such as notes and previous question papers and their keys are also provided. The advanced learners are also supported in the best possible manner. The teachers take extra pain in helping them with an additional and personal interest. They are provided with additional time, advanced learning materials, and assistance from the teachers. College guidance and counseling cell provide guidance to slow as well as advanced learners for the top career options. They are also encouraged to acquire new and advanced information through the internet to bring out the best of their potential.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
938	43

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

A course mission is provided by us that fosters a learning environment that nurtures exploration and critical thinking. Students are encouraged to organize programmes at the department level. This helps them to improve their knowledge, presentation skills, confidence, and personality development. Industrial visits of students of B.Voc courses are organized. Students of M.P.Ed.,

B.P.Ed, and D.P.Ed go for teaching practice in the schools of the surrounding areas under the supervision of a concerned teacher. As most of the students of our college are from rural background and their medium of communication is the local language. So teachers translate different subjects from English to the local language. To improve participative learning among the students, quiz contests and group discussions are arranged by the class teachers in the classrooms. For more exposure to participative learning, assignments, elocution, case study, and projects are given to students project meets are organized by students of M.P.Ed, B.P.Ed, and D.P.Ed. These students also organize and officiate the sports competition of the district, state level, and athletic meets of other institutions. Also, tutorial and pictorial classes are held in small groups to solve the academic related problems of students. Besides this, teachers occasionally make use of audiovisual aids and material available on the internet for the benefit of students. All students are encouraged to visit library and use reference books, journals, and internet facilities to solve their problems. Long and short excursions are also arranged.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Information and communication technology-enabled teaching methodologies and advanced technologies are being followed by the faculty members in the classroom. The use of multimedia teaching aids like LCD projectors, and classrooms with internet-enabled computer/laptop/ tablet systems are usually in use in the classroom. Electronic resource packages like NPTEL, DELNET, and digital corner in the library are available. The faculty members effectively utilize audio-visual aids to demonstrate the concepts to the students using the resources from National Programme on Technology Enhanced Learning to enhance the learning experience. USB hard disks containing web and video courses (offline) from NPTEL are assessable to faculty and students. Also, a sufficient number of books, journals, e-journals, and e-books are available in the library. All the departments conduct seminars, workshops, and guest lectures on the new developments in the core subject for effective teaching and learning by the faculty members and

students in each semester. The seminar hall is equipped with multimedia facilities using ICT tools. Invited talks and seminars are conducted in the seminar hall using ICT facilities. Teachers employ multimedia classes for teaching concepts that involve complex visualization. Seminar presentations of the PG students take place in the laboratory using a computer and LCD projector.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

43

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

43

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

311

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

To ensure transparency in the internal assessment during the last four years, College keeps records of project, assignments. Mid semester tests are also given weightage for assessment of students for internal assessment purpose. Basis for distribution of marks is made known to the students, which is exactly according to the Punjab university norms and proper weightage is given to house tests (MSTs), assignments and attendance of students in the classes for fair evaluation in the internal assessment. Information about various rules is provided to the students on the notice board from time to time. Weightage for behavioral aspects,

independent learning, communications skills etc. are also taken care of. For instance, the regular, disciplined and intelligent students are given weightage in internal assessment. Staff meetings are conducted by the Principal from time to time to review evaluation process and provide guidelines to the teachers. Mid semester tests evaluation is displayed on the notice board. Before finalization of assessment Principal verifies the internal assessment of all the students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Our college, has evolved a complete time bound and efficient mechanism for redressal of grievances related to internal and external evaluation .After the mid semester tests which are meant for the evaluation of students in the mid of semester and becomes the base for assessment of students, Students are shown the test papers ,So that they could evaluate themselves ,where they stand. If any discrepancy is found in the evaluation, they are free to interact with the concerned teacher and get the discrepancy resolved. If still problem persists they can get the issue resolved through the interference of head of department. Students have the right to apply for verification with photocopy of answer books. The candidate who appear in university examination can apply to university for reevaluation of answer books with in 15 days from the date of declaration of results of concerned examination. From time to time college exam coordinator makes efforts to report the university examination branch about the grievances regarding question papers of any subject. Representations to concerned authorities are made to compensate the students adequately if the paper include questions which are out of syllabus, if there are typing errors in the paper or such other issues which should be brought to the notice of concerned university authority to suitably compensate the students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Yes

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

To achieve PO, CO and PSO, at the beginning of every semester, every subject teacher conveys course objectives at the introductory lecture of respective subject/course. The copies of the syllabi are kept in the library for the students besides that students are introduced with syllabi in the initial lectures. The faculty of every subject explains course objectives, evaluation pattern, marking scheme etc to the students. Student attainment of CO, PO and PSO are assessed by customized evaluation pattern. The rules and regulations of the university authorities are followed for the evaluation of the students in different subjects. The academic calendar is released by Syndicate of P.U. Chandigarh and is to be followed in totality by the college. The internal assessment of students prepared on the basis of performance in above tests, assignments, group discussions and participation in quiz competitions, seminars, project meets, teaching practice, NSS-activities, youth festival and sports competitions. Also for the external assessment, in the end of semester theory and practical examinations are conducted by the concerned university and evaluation is carried out. The exam results including internal and external assessment are declared and score cards are issued by the affiliated university. For the student's convenience in the final exam, the pattern of question paper, introduction of OMR sheet and evaluation blueprint as provided by the university is discussed in the classes before semester exams

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

249

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[Nil](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The College has developed a spirit of various outreach programmes for creation and transfer of knowledge. Every year College

publishes Govind Darpan which the faculty members of the college edit. Both the faculty and students publish their articles in the Book. The college has physical Education Department Research Centre in collaboration with Panjab University Chandigarh since 2012. The Research Centre provides guidance to the faculty members and postgraduate students to submit their research work and their dissertation. Moreover, College has also a research monitoring committee that helps and guides the students and faculties to publish and participate in various conferences and workshops. Recently, the college counseling and placement cell have arranged the industrial visit of vocational students for empowering students. The college promoted the participation of students in different cocurricular activities such as cultural rallies, extension service, art and craft, NSS, youth festival, group discussion, brainstorming, awareness programmes, and many more to equip the students and motivate them for all-around development of the child. To develop a transparent and responsive administration the college authority organized a computer, Literary Training Program for nonteaching staff of the college. The institute has well equipped central Library, laboratories, clean drinking water facility, hygiene canteen, etc. to ensure swift and paperless (or green communication) made of communication in day-today administration from the IQAC office. The institute regularly invites eminent experts for lectures. The Institute has also signed MoUs with academic institution and industry.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Govind National College Narangwal promotes regular engagement of faculty, students and staff with neighborhood community for their holistic development and sustained community development through various activities. In this session, Institute was working in online mode so most of activities were carried out in online mode due to COVID-19 Protocols. Institute has organized various awareness programs and workshops which involves students, faculty and staff members like cleanliness, green environment & tree plantation under VAN MAHOTSAV, gender sensitization, empowerment of girls and women. As covid restriction were continue, so online poster making and Tree plantations drive was run by the institute. Awareness of Health which is an important issue and where institute has Yoga and Physiotherapy unit has organized 3-day online workshop on the occasion of Yoga Day in collaboration with NSS unit. Webinar on Career counseling was also organized by Govind National College Narangwal to aware the students As partial covid-19 restrictions were lift off, Continuous voluntary activities by students to maintain cleanliness in and around the Campus, create awareness about the role of clean environment in human health and contribute to the tree plantation with help of NSS UNIT of Institute and Van-Range (Forest Department) Dehlon on eve of World Environment Day 2021. Moreover, online webinar was also organized by institute on Ecosystem Restoration. Develop skill and aptitude for problem solving. All these mentioned activities have positive impact on the students and it developed student community relation

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	No File Uploaded

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

10

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Govind National College is evolved with excellent physical infrastructural facilities to support the teaching learning process. The college campus is spread over 13 acres of land. A layout plan has been prepared for the campus. The college has spacious seminar hall, adequate number of classrooms, well equipped laboratories, and special rooms for head of the departments and a staff room to facilitate the academic programmes and activities. The college has a new separate block for the administration. The main library an area of 296 sq. meter and there are books, journals, internet and other support facilities. The college has a physiotherapy lab. well maintained play fields, shooting range and indoor stadium for different sports and a yoga center to make the students and teachers healthy and fit. The college has two fully furnished and equipped computer labs. There is provision of common room for boys and girls separately. A new building for canteen has been constructed for the students and the staff. The policy of the institution for creation and enhancement of infrastructure facilitate effective teaching and learning is chalked out by the Principal in consultation with the building committee and the college management committee. The policy is framed according to the strength of the students and requirements of the college. As per requirement the institution approaches UGC and seeks various funds from it. The college management also helps in this regard.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Extra co- circular activities, sports, outdoors and indoor games: Indoor shooting range 400-meter standard tracks Football playground Hockey playground Handball playground Gymnastic playground Kho-Kho playground Volleyball playground Badminton courts (indoors and outdoors) Gymnasium Outdoor shooting range

50 meters Archery equipment and grounds Table tennis Cricket field Indoor sports auditorium Yoga center (multipurpose hall) Basketball court Kabaddi playground (both national and Punjab style) Store for sports equipment Public speaking set. Language lab Two stages for public functions Audio system Health and hygienic Physiotherapy and rehabilitation center Yoga center. N.S.S One unit of 50 students for girls & One unit of 50 students for boys . Learning and research:-Well-equipped library with 25000 books, 17 journals, 20 magazines, and 10 daily newspapers and inflienet. Internet service for students and teachers. Smartboard Language lab Internet OHP LCD Projector . Indoor sports auditorium 10 meter Indoor shooting range 54 C.C.T.V cameras to maintain discipline 23 Inverter and 45 batteries to ensure uninterrupted power supply 125 K.V, 20 K.V, 15 K.V. (Three generator sets) 15 solar lights in the college campus. Girls hostel for the accommodation of 72 girls. Two boys hostel one in the college premises with accommodation of 24 students. Another rented building near the college campus with an accommodation capacity of 100 students. Staff quarters BIOMETRIC Machine for attendance 4th class employees quarters free of cost Two tube wells, a water tank of 25000 liters 7 Water purifiers were installed for water purification. Vacuum cleaner 2 Microwaves. 2 Refrigerators, 6 water cooling Refrigerators. 1 Digital camera, 1 digital video recorder, handy-cam. Offices are computrized.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

6.31

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

An ILMS is a computer-based system used to manage internal and external resources. It performs library automation and collection development tasks such as acquisition, data logging, and circulation. Our College library is automated with e-Granthalya software. It is a digital platform developed by NIC, Ministry of Electronics and Information Technology. The platform provides a complete ICT Solution for Library computerization with integrated Library Management software, Digital Library Module, and a Library portal (COPAC). E-Granthalya is useful for transforming traditional libraries to e-Library. Using OPAC, students, and staff memberstime and from anywhere can access the availability of books. New arrivals are also seen. E-Granthalyais a user-friendly software, easy to operate. It is a Digital Agenda for Automation and Networking in the libraries.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.45

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

1061

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has implemented two new wireless broadband connections with a maximum speed of 16 MBPS with three wifi routers, which are used for ONLINE teaching and also for smooth conducting of online examination. As per the location of the college in deep rural area, there is no availability of Leased Line or Optical Fibre connection. However, we have requested the nearest telecommunication office to provide such services as early as possible. Also, we have contacted with NETPLUS and BSNL about the availability of Optical Fibre connection in the area.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

50

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

6.31

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has a team to maintain and repair the infrastructure facilities and equipment. There is a full-time caretaker, who is taking care of the college supervised by Sukhwinder Singh (Supervisor) and heading the team of a carpenter, Belder. Painter, Gardener, Plumber, Ground men, laboratory attendants, and other supporting staff. This team under the supervisor is ever ready to attend to the minor faults, repairs, upkeep, landscaping, cleanliness, and sanitation. The college also has an annual maintenance contract with companies for computer teaching facilitators other gadgets and lab equipment. The college has its own silent power generator system and invertors for electricity backup. The college also has CCTV surveillance. Annual maintenance and repair of the infrastructure are taken care of by the college in a systematic manner, day to day maintenance is carried out by the staff appointed for cleaning and maintenance of the building. The laboratory equipment is maintained through the college development fund and annual grants received from UGC. The computers and electronic devices are maintained and repaired through the funds available in the institution. We have technical staff for maintaining computers and networking facilities. Our college has one supervisor who is supervising technical staff to handle the maintenance of electronic equipment. A.Construction B.Housekeeping C.Painting D.Electrical E.Masonry F.Security G.Carpentry H.Plumbing I.Generator maintainers etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

46

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

81

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

135

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

135

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

6

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

37

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

9

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

70

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Instilling leadership qualities among students is always the priority of our institution. Apart from it, a platform is provided to students by framing the student council of the college. It

works as means for students' expression and assistance in college what is the different committees are formed in the student council

- 1) Internal Quality Assurance Cell (IQAC) is formed as per NAAC guidelines which comprise two student members of senior-most classes that consonant and catalytic advancement in the overall performance of students
- 2) Amalgamated fund committee is formed to fortify a firm governing system, support constructive activities as well as sorting problems of students. Few students are selected as its members.
- 3) Grievances Redressal committee prevents any unfair treatment of students and provides effective guidance to handle that problem. It is being run by faculty members and a few student as members who act as a liaison between faculty and students.
- 4) Annual Magazine, Govinda Darpan, is published every year comprising various sections such as English, Punjabi, Hindi, Science, Physical Education, Mathematics, Commerce, Computer Science, and planning forum. Each section is managed by a teacher editor along with a student editor to give a platform to, enhance and appreciate the creativity as well as the writing skills of students. The student council is exclusively responsible for organizing academic and cultural events institution including project meets, rallies, tours, trips, seminars, conferences, and other workshops under the guidance of faculty members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

74

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has registered alumni association. One of the main purpose of the alumni association is to support a network of a former graduates who will, in turn, helps to raise the profile of institution. Alumni association aims to bring together like-minded individuals. Alumni programs are open to all graduates and offer a broader network in scope. This association helps the graduates to use their success to help the association and institution. Alumni Association organises alumni meet on 26th January annually where all the alumnus has come to give their ideas for the development of the institution. Alumnus also give their presence in various functions of the college. Some of the members are very active in the Alumni Association and they have keen interest for the development of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs
(INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

This institution has a well-stated motto, vision, mission, and objective. The prime objective of the institution is to develop the students physically, socially as well as spiritually.

Motto: O Lord, grant me the boon May, I never refrain from righteous acts.

Vision: To provide a scholarly and vibrant learning environment for youth, especially in rural areas. This would empower them to compete successfully in this global world.

1. Meeting students' needs by creating an educational environment.
2. Maintaining standards integrity and performance leading to the attaining of academic and career goals.
3. Developing enthusiastic independent themes for learners to prepare them for lifelong success.
4. Nurturing the ethics at all the levels.

Mission: Mission of the institution is holistic development of the students and to empower them to meet the requirements of advanced environment of 21st century. The college works hard to achieve the mission by indulging the students in academic and community activities through NSS, Guru Gobind Singh study circle and youth welfare department. Along with that, students are encouraged to develop, ethics and leadership qualities which make them responsible and secular human beings. Scientific zeal is also inculcated to reform them as skilled citizens which is required to meet contemporary challenges of the world. Orientation of the staff is carried out to making them enable for new tools and techniques in teaching for benefit of students. Renovation and upgradation of infrastructure is also done.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has participative managing committee which conducted meetings and make meaningful contribution. Two teachers are the members of the college managing committee. The policies are well defined by college authorities and including the managing committee and the principal. The managing committee is decentralised into various committees on the basis of nature of the task. These committees are of permanent nature and perform their duties on regular basis throughout the year. In most of the committees right from the board of management up to the departmental level committees, faculty members are involved. At the same time there are sufficient checks and balances built in the system to monitor the decisions. The decisions can be reviewed by the higher authorities and committees if needed. The Principal's report and feedback from various stakeholders serve as the basis for the suggestions of the management. The suggestions of the management are communicated to the teaching and nonteaching employees and implemented by the Principal. The head of the departments plan schedule of work organisation of various educational program and allocation of work load in consultation of other faculty members in the form of academic calendar, time table and workload. The faculty members are allowed to locate the departmental needs like books, instruments and other infrastructural facilities. The Principal of the college always welcomes the new ideas and extends full support for the implementation of the same.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The strategic plan of the institution is framed by IQAC in consultation with the management and faculty members and is in accordance with goals to be achieved through academic audit evaluation and activities of IQAC.

1. Planning of new programs and new courses which provide skill employability.

2. Vacant positions are advertised for teaching and nonteaching through local and national newspapers.

3. The recruitment of competent candidates is done through the panel of experts.

4. College administration provides full cooperation to the faculty members to participate in various orientation programs, national and international research events.

5. The college strictly follows academic calendar and admission protocols of Punjab University, Chandigarh.

6. Wide publicity is done to aware the students about the admission, courses and various facilities available in the college to cater students mainly from rural backgrounds by offering a variety of courses.

7. Motivation and support are provided to economically poor and academically weak students.

8. Financial mobilization is done for personal and professional growth by collaborating with industries through MOUs.

9. Well planned and lush green premise in 30 acres consists well-ventilated and illuminated classrooms, well-equipped laboratories, an administrative block having a well-furnished principal office, staff room, superintendent's room, pantry, fully equipped multipurpose seminar hall above this block, systematized library, hostel facility for boy and girls on nominal charges and common canteen which provides eatables at a reasonable price.

10. College employees plays an important role in various committees like Board of studies and Academic council.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Administrative setup the policies are well defined by college authorities including the managing committee, Principal, and faculty members. At the same time, there are sufficient checks and balances are built in the system to see that these decisions are carefully taken. The management gives suggestions on various aspects on the basis of principal reports and feedback from the societies such as PTA, Alumni Association, and Suggestion boxes. The suggestions of the management are communicated to the teaching and non-teaching employees and these are implemented by the principal. Appointment and service rules The principal of the college has complete autonomy to govern the institution within the preview of the appointment and service rules and regulations framed by the Government, D.P.I. (Colleges), Mohali, Punjab University Chandigarh, NCTE, etc. for effective implementation and improvement of policies and plan of the institution.

Functions of Various Bodies:

1. Different committees such as college advisory committee, advisory committee, women Cell/CASH, guidance, counselling, and placement cell, etc. ensure proper functioning with the coordination of their members.

2. The decisions related to academics and college-level administration are taken through these committees. Complete transparency in academic and administrative work is also ensured.

File Description	Documents
Paste link for additional information	https://docs.google.com/document/d/16JMkUn4U23uXIZW3K4DjcGjubiXAUkEVnJuGvJeFGeE/edit?usp=sharing
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

1. Group scheme of life insurance.
2. Teaching staff can avail advance against salary.
3. Accommodation for the faculty members is also available on nominal charges.
4. Maternity leave is available as per Punjab Government Norms.

Facilities for Non- teaching staff

1. Free of cost uniforms are given to fourth class employees.
2. Quarters are allotted to fourth class employees without any

charge.

3. Electricity bill of fourth-class employees is paid from college funds.

4. Subsidized education (grant-in-aid courses) to the wards of the non-teaching staff.

5. Funds are also collected to facilitate any individual member of the staff in his/her emergency.

6. Administrative staff members are encouraging to enhance their professional competence through training programs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

16

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

2

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance appraisal system of the college is implemented as per the guidelines of UGC. Confidential student's feedback forms strictly based on NAAC recommendations that indicate teacher's calibre. Later, principal share it individually with the staff to

appreciate the positivities as well as overcome the lacunae. The annual staff appraisal proforma which is provided by director, public instructions (DPI, Mohali) is also used for the evaluation and the report is sent to the higher authorities by principal. Suggestion box is also set up for the convince to the students. Feedback from PTA and Alumni is also considered. Annual increments of staff are given on above mentioned basis.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institutions conduct internal and external financial audit regularly. The college funds are audited every year. The college undergoes audit at three levels: 1. Internal audit by C.A. of the college every year. 2. External audit of district level . 3. Audit by audit department of the Punjab government . Verification, checks of fees receipts, verification of expenditure, revenue as well as capital, salary etc. are conducted regularly by our external auditors. Apart from the external auditors approved by Punjab government, DPI(Punjab) also audit the accounts related to the Grant -In -Aid scheme of the college regularly. Further, the accounts related to the scholarship received under various centre/ state government schemes like scholarship for SC/ST, minority scholarships are also audited by the auditors approved by the state government. Also, the regular checking of the documentation, physical verification of fixed assets, fee collection, salary registers and authorizations is done.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.86

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College has a comprehensive resource mobilization policy in place. Strategies for resource mobilization The government and nongovernment grants are mobilized for the improvement of institutional infrastructure and knowledge resources. The grants are fully utilized keeping in mind the best interests of the stakeholders. Institute welcome donations, memorial prizes and endowments from faculty members, alumni and guardians towards the prize and endowment funds. It actively solicits M.P. LAD grants for the upgradation of the infrastructure. Mobilization and utilization of space and budget. The available space is utilized judiciously so that campus remains clean and green and environment friendly. Non-recurring: for any purchase against non-recurring, head, in institutional purchase committee evaluate the proposals and short list prospective vendors after thorough analysis both technically and financially. Based on the recommendations of the purchase committee, short listed vendors are issued with the orders and the requested special equipment are purchased. Recurring: under recurring departments give a list of items/consumables to be purchased to office of the principal and the same is purchased through purchase department. Request for maintenance / servicing of equipment is processed either through annual maintenance contract (AMC) or the purchase department.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. According to the NAAC guidelines the college has established internal quality assurance cell. IQAC has external members from field of industry and social welfare department.
2. IQAC performs as connecting links between the different departments, various committees and the management.
3. The quality assurance strategies and processes are planned and implemented and are based on well analysed feedbacks of all the stakeholders.
4. Regular meetings were held by IQAC and AQAR'S submitted to NAAC.
5. In the beginning of the session IQAC plans the various activities for the whole session after consultation with conveners of the different committees and head of departments.

The principal final approval for proposed events for smooth functioning of all the programs.

The Principal has approved the following proposals of IQAC Infrastructure

1. Upgradation and constructions
2. Celebration of National days and Organise seminars on various academic, cultural and social aspects
3. Campus beautification
5. Efforts to increase in strength of college.

Decisions implemented

1. Renovation and upgradation of infrastructure is done when required.
2. Organised various seminars and events to promote academic,

cultural and social awareness among the students.

3. Establishment of herbal and fruit garden.
4. Faculty visited various nearby schools to increase the strength of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

For the first cycle, incremental improvements were made for the proceeding five years with regard to quality. For the second and subsequent cycles improvements were made for the proceeding five years with regard to quality and post-accreditation quality initiatives. Necessary trainings are arranged for teaching and nonteaching staff for up-gradation of their working style and knowledge. Following are the various quality initiatives taken by the institution to improve teaching-learning process:

1. Keeping up with the growing trends of skill-based education, our college has introduced a bouquet of new Skill-based valueadded courses across various streams in the last five years.
2. Priority is given to quality aspects such as admission procedure, assessment criteria, and new evaluation practices.
3. General office practices are upgraded regularly for the smooth functioning of the administration.
4. Organization of extension lectures, seminars, and workshops for staff as well as students.
5. E-Resources for various courses are made available for the students.
6. Feedback is taken from all the stakeholders and is analyzed at various administrative levels.
7. New computer labs in the computer department have the latest configurations.
8. Internet bandwidth is increased significantly in the last few years.
9. The use of ICT in teaching and learning is encouraged.
10. Celebrations of various national and international days are carried out on regular basis.
11. Events on social awareness are conducted through the NSS unit.
12. Various inter-departmental competitions are organized.
13. The library procures new and upgraded books and subscription to new journals in order to

introduce them to the teachers and students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institute conducts regular gender equity promotion programs. Guest speakers from prominent fields are invited to speak on the given topic which highlights the importance and contribution of women in the society. The gender equity promotion programs organized by the institution are given below:

GNC has a strong ethical work culture that is based on inclusivity. It observes highest ethical standards in all its activities. Equal opportunities are provided to all individuals

irrespective of gender, race, caste, color, creed, language, religion, political or other opinion, national or social origin, property, birth or other status. Safety, security and well-being, along with gender equity and friendly working atmosphere are the issues of prime concern to GNC.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://docs.google.com/document/d/1hLYAUz8P_DdeV6wcq_DAtn2-tkYmf-J91GRCuTjLsxw/edit?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

GNC key operations has very less impact on the environment as the Institution is very conscious of generating less waste and recycling it by passing it through a system that enables the used material to be reused ensuring that less natural resources are consumed. The college has segregated waste into three parts: 1.Solid Waste 2.Liquid Waste 3.Hazardous Lab Waste

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the A. Any 4 or all of the above

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution provides an inclusive environment for everyone with

tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. Different sports and cultural activities organized inside the college promote harmony towards each other.

Commemorative days like Women's day, Yoga day along with many regional festivals like Lohri and Holi are celebrated in the college. This establishes positive interaction among people of different racial and cultural backgrounds. There are different grievance redressal cells in the institute like Student grievance redressal cell, Women grievance redressal cell which deal with grievances without considering anyone's racial or cultural background.

Institute has code of ethics for students and a separate code of ethics for teachers and other employees which has to be followed by each one of them irrespective of their cultural, regional, linguistic, communal socioeconomic and other diversities.

Buses ply regularly from the college to get students to the institute for the convenience of students. School camps are also organized for oral screening of the kids so that preventive and interceptive dental treatment can be provided.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Various faculties have always been in the practice of organizing activities that not only initiate but also motivate the students to adopt various practices that promote the "Unity in Diversity" of our motherland. The College ensures that the students participate very enthusiastically in all such activities. Since the last five years, the college has strived forward with great effort to increase the level of awareness and appropriate practices amongst the students with regard to the following areas:

1. National Identities and Symbols: The College has always taken various direct and indirect steps which promote the awareness about various National Identities and Symbols. The College

celebrates Independence Day & Republic Day with great pomp and vigour. The Institute organizes and celebrates the Republic Day on an annual basis and thus contributes to the spreading of Constitutional values and ideals. 2. Fundamental Duties and Rights of Indian Citizens:

The Faculty of various departments, have organized various academic and co-curricular activities for the propagation of the Fundamental Duties and Rights of the Indian citizens. The students of have enthusiastically participated in various programs like: a. Academic programs like Seminar, Conferences, Expert talks, etc which have enriched the awareness about these aspects. b. Various activities like poster making competition, etc. c. Organizing Annual Competitions on various contemporary legal issues.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates / organizes national and international commemorative days, events and festivals. The following is the list of national and international commemorative days, events and festivals the institute celebrates every year. Republic Day: 26 January, 2023 International Womens Day: 8 March, 2023 World Earth Day: 22 April, 2023 World Environment Day: 05 June 2023 The day raises awareness about the environmental issues like global warming, marine pollution, human over-population, protection of wildlife, and sustainable consumption. It has spread so far and wide, that WED has become a global platform for countries to reach out to the public. Students of all department are made to exhibit posters highlighting the importance of environment and the prizes are distributed to the first three best posters.

International Yoga Day-21 June 2023 Spreading growth, development and peace throughout the world. - Making people aware of physical and mental illnesses and providing solutions through yoga. - It also aims to develop a habit of meditation for peace of mind, self-awareness which is necessary to survive in a stress-free environment. GNC encourages yoga activities and Sports Department organizes a small workshop on Yoga and its significance to students and Faculty Members.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE 1

Creating a well-structured assessment schedule with a mix of formative and summative assessments. Using quizzes, projects, and discussions to gauge ongoing comprehension. Providing prompt and constructive feedback to guide students, and use assessment results to tailor future lessons, addressing areas where students may be struggling. This adaptive approach helps optimize the learning process. Foster a culture of academic inclusivity and diversity, ensuring equitable opportunities for all students. Implementing support systems like mentorship programs, counseling services, and resource centers to address the unique needs of a diverse student body, promoting an environment where every student can thrive. Establishing mentorship programs pairing experienced faculty with students, fostering personalized guidance and support. Implementing counseling services that address academic, personal, and career concerns, promoting holistic student development. Creation of resource centers equipped with materials and assistance tailored to diverse learning styles and backgrounds, ensuring accessibility and inclusivity across the educational spectrum. This comprehensive approach cultivates an environment where students from various backgrounds can excel and contribute meaningfully to the academic community.

BEST PRACTICE 2

Fostering personal guidance involves assigning dedicated faculty mentors to students, creating a supportive one-on-one relationship. These mentors offer advice on academic challenges, career choices, and personal development. Regular check-ins, open communication channels, and goal-setting discussions contribute to

a holistic understanding of the student's needs. This personalized approach helps students navigate their educational journey, fostering a sense of belonging and empowering them to overcome challenges with tailored guidance and support.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college has always stayed true to its vision of providing quality education in rural areas especially to female students. The college is ideally located in a rural backdrop thus providing easy access to education to students who would have otherwise given up on their dreams of receiving higher education due accessibility problems faced by students living in such areas. We, as an Institution, have always been aware of the immense responsibility resting on our shoulders of being the guiding light to students living in nearby areas regarding their access to education. We especially focus on providing girl students equal opportunities at education. Keeping this in mind, the college provides free bus service to girl students. Every individual has a basic right to education and we make sure that we reach every home where a young mind yearning to fulfill their dream at becoming successful in this fast growing world by providing equal and easy opportunity at quality education.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

GNC Narangwal adopts the curriculum given by Panjab University Chandigarh and follows the guidelines of UGC, NCTE and DPI. Depending upon our resources potentially, we impart quality education. The college has developed a structured and effective implementation of the curriculum. Following are the various means through which we execute the curriculum in the Academic Calendar. Academic Calendar is prepared in the beginning of the session as per Panjab University Chandigarh schedule and as per the action plan formed. HOD's Meetings are held in the beginning of the session and in the end of the session. Head of the Department discuss their action plans to arrive an optimal and effective way. Program Educational Objectives (PEO) and Program Outcomes (PO) are developed for each program and Course Objectives (CO) and course outcomes are defined for each course (theory and lab).

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Yes, our college adheres to the academic calendar. Hoise tests for odd semester are conducted in month of october and for even in the month of march. Co-Curricular activities such as seminars, webinars, workshops are timely being organised in the college at departmental, inter-departmental, college and zonal level.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

234

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Our Institution yearly organizes seminars, guest lectures and literary activities that help in gender sensitization. Such Initiatives include seminars on women and child health, personal hygiene, gender justice and gender equality. Gender sensitization programmes are organized in the nearby villages in the form of rallies such as "Beti Bachao Beti Padhao". Students are also offered a wide range of community-related programmes that include health, healthy diet, personal hygiene and village adoption, enabling exposure to real-life situations. There is a compulsory examination of "Environment and road safety" for Undergraduate classes which includes topics like global warming, environmental policy, environmental protection and road safety. Department of Vocational undergraduate courses have a separate course entitled 'Environmental Studies'. Our college itself is involved in rainwater harvesting, water recharging well, making the campus

green by continuous plantations, Vermi- composite, waste management and using solar energy. A course on human values "Human rights and duties" is offered as an elective subject to all the students to take up in Bachelors of Arts. In view of social development activities like organizing blood donation camps, health check-up camps, hygiene and health workshops, environment awareness camps, workshops on social issues, public health, gender issues etc. All the activities are monitored by IQAC in the campus. Students are also motivated to enrol as NSS Volunteers. A compulsory course on Social and business ethics is also offered in B. Com, and in B.Voc. Retail Management.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

13

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

395

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

938

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

112

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

After the admissions=process, identification of slow learners and advanced learners is done by respective class teachers. Initially, the identification of students is made on the basis of their marks in the previous examinations. Again after a few weeks of commencement of classes, students are categorized on the basis of class tests and discussions in the class. Some difficult topics are repeated to slow learners again in the class to keep them at pace with advanced learners. Special tests are also conducted for slow learners. Besides, that motivational lectures are organized to boost their ability and these students are encouraged to regularly attend the classes. The morale of slow learners is boostedby counseling sessions, remedial classes, and interactive sessions. Extra learning material such as notes and previous question papers and their keys are also provided. The advanced learners are also supported in the best possible manner. The teachers take extra pain in helping them with an additional and personal interest. They are provided with additional time, advanced learning materials, and assistance from the teachers. College guidance and counseling cell provideguidance to slow as well as advanced learners for the top career options.They are also encouraged to acquire new and advanced information through theinternet to

bring out the best of their potential.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
938	43

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

A course mission is provided by us that fosters a learning environment that nurtures exploration and critical thinking. Students are encouraged to organize programmes at the department level. This helps them to improve their knowledge, presentation skills, confidence, and personality development. Industrial visits of students of B.Voc courses are organized. Students of M.P.Ed., B.P.Ed, and D.P.Ed go for teaching practice in the schools of the surrounding areas under the supervision of a concerned teacher. As most of the students of our college are from rural background and their medium of communication is the local language. So teachers translate different subjects from English to the local language. To improve participative learning among the students, quiz contests and group discussions are arranged by the class teachers in the classrooms. For more exposure to participative learning, assignments, elocution, case study, and projects are given to students project meets are organized by students of M.P.Ed, B.P.Ed, and D.P.Ed. These students also organize and officiate the sports competition of the district, state level, and athletic meets of other institutions. Also, tutorial and pictorial classes are held in small groups to solve the academic related problems of students. Besides this, teachers occasionally make use of audiovisual aids and material

available on the internet for the benefit of students. All students are encouraged to visit library and use reference books, journals, and internet facilities to solve their problems. Long and short excursions are also arranged.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Information and communication technology-enabled teaching methodologies and advanced technologies are being followed by the faculty members in the classroom. The use of multimedia teaching aids like LCD projectors, and classrooms with internet-enabled computer/laptop/ tablet systems are usually in use in the classroom. Electronic resource packages like NPTEL, DELNET, and digital corner in the library are available. The faculty members effectively utilize audio-visual aids to demonstrate the concepts to the students using the resources from National Programme on Technology Enhanced Learning to enhance the learning experience. USB hard disks containing web and video courses (offline) from NPTEL are assessable to faculty and students. Also, a sufficient number of books, journals, e-journals, and e-books are available in the library. All the departments conduct seminars, workshops, and guest lectures on the new developments in the core subject for effective teaching and learning by the faculty members and students in each semester. The seminar hall is equipped with multimedia facilities using ICT tools. Invited talks and seminars are conducted in the seminar hall using ICT facilities. Teachers employ multimedia classes for teaching concepts that involve complex visualization. Seminar presentations of the PG students take place in the laboratory using a computer and LCD projector.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

43

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

43

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

311

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

To ensure transparency in the internal assessment during the last four years, College keeps records of project, assignments. Mid semester tests are also given weightage for assessment of students for internal assessment purpose. Basis for distribution of marks is made known to the students, which is exactly according to the Punjab university norms and proper weightage is given to house tests (MSTs), assignments and attendance of students in the classes for fair evaluation in the internal assessment. Information about various rules is provided to the students on the notice board from time to time. Weightage for behavioral aspects, independent learning, communications skills etc. are also taken care of. For instance, the regular, disciplined and intelligent students are given weightage in internal assessment. Staff meetings are conducted by the Principal from time to time to review evaluation process and provide guidelines to the teachers. Mid semester tests evaluation is displayed on the notice

board. Before finalization of assessment Principal verifies the internal assessment of all the students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Our college, has evolved a complete time bound and efficient mechanism for redressal of grievances related to internal and external evaluation. After the mid semester tests which are meant for the evaluation of students in the mid of semester and becomes the base for assessment of students, Students are shown the test papers, so that they could evaluate themselves, where they stand. If any discrepancy is found in the evaluation, they are free to interact with the concerned teacher and get the discrepancy resolved. If still problem persists they can get the issue resolved through the interference of head of department. Students have the right to apply for verification with photocopy of answer books. The candidate who appear in university examination can apply to university for reevaluation of answer books within 15 days from the date of declaration of results of concerned examination. From time to time college exam coordinator makes efforts to report the university examination branch about the grievances regarding question papers of any subject. Representations to concerned authorities are made to compensate the students adequately if the paper include questions which are out of syllabus, if there are typing errors in the paper or such other issues which should be brought to the notice of concerned university authority to suitably compensate the students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Yes	
File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File
2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.	
<p>To achieve PO, CO and PSO, at the beginning of every semester, every subject teacher conveys course objectives at the introductory lecture of respective subject/course. The copies of the syllabi are kept in the library for the students besides that students are introduced with syllabi in the initial lectures. The faculty of every subject explains course objectives, evaluation pattern, marking scheme etc to the students. Student attainment of CO, PO and PSO are assessed by customized evaluation pattern. The rules and regulations of the university authorities are followed for the evaluation of the students in different subjects. The academic calendar is released by Syndicate of P.U. Chandigarh and is to be followed in totality by the college. The internal assessment of students prepared on the basis of performance in above tests, assignments, group discussions and participation in quiz competitions, seminars, project meets, teaching practice, NSS-activities, youth festival and sports competitions. Also for the external assessment, in the end of semester theory and practical examinations are conducted by the concerned university and evaluation is carried out. The exam results including internal and external assessment are declared and score cards are issued by the affiliated university. For the student's convenience in the final exam, the pattern of question paper, introduction of OMR sheet and evaluation blueprint as provided by the university is discussed in the classes before semester exams</p>	

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

249

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[Nil](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The College has developed a spirit of various outreach programmes for creation and transfer of knowledge. Every year College publishes Govind Darpan which the faculty members of the college edit. Both the faculty and students publish their articles in the Book. The college has physical Education Department Research Centre in collaboration with Panjab University Chandigarh since 2012. The Research Centre provides guidance to the faculty members and postgraduate students to submit their research work and their dissertation. Moreover, College has also a research monitoring committee that helps and guides the students and faculties to publish and participate in various conferences and workshops. Recently, the college counseling and placement cell have arranged the industrial visit of vocational students for empowering students. The college promoted the participation of students in different cocurricular activities such as cultural rallies, extension service, art and craft, NSS, youth festival, group discussion, brainstorming, awareness programmes, and many more to equip the students and motivate them for all-around development of the child. To develop a transparent and responsive administration the college authority organized a computer, Literary Training Program for nonteaching staf of the college. The institute has well equipped central Library, laboratories, clean drinking water facility, hygiene canteen, etc. to ensure swift and paperless (or green communication) made of communication in day-today administration from the IQAC office. The institute regularly invites eminent experts for lectures. The Institute has also signed MoUs with academic institution and industry.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

15

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Govind National College Narangwal promotes regular engagement of faculty, students and staff with neighborhood community for their holistic development and sustained community development through various activities. In this session, Institute was working in online mode so most of activities were carried out in online mode due to COVID-19 Protocols. Institute has organized various awareness programs and workshops which involves students, faculty and staff members like cleanliness, green environment & tree plantation under VAN MAHOTSAV, gender sensitization, empowerment of girls and women. As covid restriction were continue, so online poster making and Tree plantations drive was run by the institute. Awareness of Health which is an important issue and where institute has Yoga and Physiotherapy unit has organized 3-day online workshop on the occasion of Yoga Day in collaboration with NSS unit. Webinar on Career counseling was also organized by Govind National College Narangwal to aware the students As partial covid-19 restrictions were lift off, Continuous voluntary activities by students to maintain cleanliness in and around the Campus, create awareness about the role of clean environment in human health and contribute to the tree plantation with help of NSS UNIT of Institute and Van-Range (Forest Department) Dehlon on eve of World Environment Day 2021. Moreover, online webinar was also organized by institute on Ecosystem Restoration. Develop skill and aptitude for problem solving. All these mentioned activities have positive impact on the students and it developed student community relatio

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	No File Uploaded

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

10

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Govind National College is evolved with excellent physical infrastructural facilities to support the teaching learning process. The college campus is spread over 13 acres of land. A layout plan has been prepared for the campus. The college has spacious seminar hall, adequate number of classrooms, well equipped laboratories, and special rooms for head of the departments and a staff room to facilitate the academic programmes and activities. The college has a new separate block for the administration. The main library an area of 296 sq. meter and there are books, journals, internet and other support facilities. The college has a physiotherapy lab. well maintained play fields, shooting range and indoor stadium for different sports and a yoga center to make the students and teachers healthy and fit. The college has two fully furnished and equipped computer labs. There is provision of common room for boys and girls separately. A new building for canteen has been constructed for the students and the staff. The policy of the institution for creation and enhancement of infrastructure facilitate effective teaching and learning is chalked out by the Principal in consultation with the building committee and the college management committee. The policy is framed according to the strength of the students and requirements of the college. As per requirement the institution approaches UGC and seeks various funds from it. The college management also helps in this regard.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Extra co- circular activities, sports, outdoors and indoor games: Indoor shooting range 400-meter standard tracks Football playground Hockey playground Handball playground Gymnastic playground Kho-Kho playground Volleyball playground Badminton courts (indoors and outdoors) Gymnasium Outdoor shooting range 50 meters Archery equipment and grounds Table tennis Cricket field Indoor sports auditorium Yoga center (multipurpose hall) Basketball court Kabaddi playground (both national and Punjab style) Store for sports equipment Public speaking set. Language lab Two stages for public functions Audio system Health and hygienic Physiotherapy and rehabilitation center Yoga center. N.S.S One unit of 50 students for girls & One unit of 50 students for boys . Learning and research:-Well-equipped library with 25000 books, 17 journals, 20 magazines, and 10 daily newspapers and inflienet. Internet service for students and teachers. Smartboard Language lab Internet OHP LCD Projector . Indoor sports auditorium 10 meter Indoor shooting range 54 C.C.T.V cameras to maintain discipline 23 Inverter and 45 batteries to ensure uninterrupted power supply 125 K.V, 20 K.V, 15 K.V. (Three generator sets) 15 solar lights in the college campus. Girls hostel for the accommodation of 72 girls. Two boys hostel one in the college premises with accommodation of 24 students. Another rented building near the college campus with an accommodation capacity of 100 students. Staff quarters BIOMETRIC Machine for attendance 4th class employees quarters free of cost Two tube wells, a water tank of 25000 liters 7 Water purifiers were installed for water purification. Vacuum cleaner 2 Microwaves. 2 Refrigerators, 6 water cooling Refrigerators. 1 Digital camera, 1 digital video recorder, handy-cam. Offices are computerized.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

6.31

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

An ILMS is a computer-based system used to manage internal and external resources. It performs library automation and

collection development tasks such as acquisition, data logging, and circulation. Our College library is automated with e-Granthalya software. It is a digital platform developed by NIC, Ministry of Electronics and Information Technology. The platform provides a complete ICT Solution for Library computerization with integrated Library Management software, Digital Library Module, and a Library portal (COPAC). E-Granthalya is useful for transforming traditional libraries to e-Library. Using OPAC, students, and staff member time and from anywhere can access the availability of books. New arrivals are also seen. E-Granthalya is a user-friendly software, easy to operate. It is a Digital Agenda for Automation and Networking in the libraries.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.45

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

1061

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has implemented two new wireless broadband connections with a maximum speed of 16 MBPS with three wifi routers, which are used for ONLINE teaching and also for smooth conducting of online examination. As per the location of the college in deep rural area, there is no availability of Leased Line or Optical Fibre connection. However, we have requested the nearest telecommunication office to provide such services as early as possible. Also, we have contacted with NETPLUS and BSNL about the availability of Optical Fibre connection in the area.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

50

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

6.31

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has a team to maintain and repair the infrastructure facilities and equipment. There is a full-time caretaker, who is taking care of the college supervised by Sukhwinder Singh (Supervisor) and heading the team of a carpenter, Belder. Painter, Gardener, Plumber, Ground men, laboratory attendants, and other supporting staff. This team

under the supervisor is ever ready to attend to the minor faults, repairs, upkeep, landscaping, cleanliness, and sanitation. The college also has an annual maintenance contract with companies for computer teaching facilitators other gadgets and lab equipment. The college has its own silent power generator system and invertors for electricity backup. The college also has CCTV surveillance. Annual maintenance and repair of the infrastructure are taken care of by the college in a systematic manner, day to day maintenance is carried out by the staff appointed for cleaning and maintenance of the building. The laboratory equipment is maintained through the college development fund and annual grants received from UGC. The computers and electronic devices are maintained and repaired through the funds available in the institution. We have technical staff for maintaining computers and networking facilities. Our college has one supervisor who is supervising technical staff to handle the maintenance of electronic equipment. A.Construction B.Housekeeping C Painting D.Electrical E.Masonry F.Security G Carpentry H.Plumbing I.Generator maintainers etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

46

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

81

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

135

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

135

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

6

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

37

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

9

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

70

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Instilling leadership qualities among students is always the priority of our institution. Apart from it, a platform is provided to students by framing the student council of the college. It works as means for students' expression and assistance in college what is the different committees are formed in the student council 1) Internal Quality Assurance Cell (IQAC) is formed as per NAAC guidelines which comprise two student members of senior-most classes that consonant and catalytic advancement in the overall performance of students 2) Amalgamated fund committee is formed to fortify a firm governing system, support constructive activities as well as sorting problems of students. Few students are selected as its members. 3) Grievances Redressal committee prevents any unfair treatment of students and provides effective guidance to handle that problem. It is being run by faculty members and a few student as members who act as a liaison between faculty and students. 4) Annual Magazine, Govinda Darpan, is published every year comprising various sections such as English, Punjabi, Hindi, Science, Physical Education, Mathematics, Commerce, Computer

Science, and planning forum. Each section is managed by a teacher editor along with a student editor to give a platform to, enhance and appreciate the creativity as well as the writing skills of students. The student council is exclusively responsible for organizing academic and cultural events institution including project meets, rallies, tours, trips, seminars, conferences, and other workshops under the guidance of faculty members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

74

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has registered alumni association. One of the main purpose of the alumni association is to support a network of a former graduates who will, in turn, helps to raise the profile of institution. Alumni association aims to bring together like-minded individuals. Alumni programs are open to all graduates and offer a broader network in scope. This association helps

the graduates to use their success to help the association and institution. Alumni Association organises alumni meet on 26th January annually where all the alumni have come to give their ideas for the development of the institution. Alumni also give their presence in various functions of the college. Some of the members are very active in the Alumni Association and they have keen interest for the development of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

This institution has a well-stated motto, vision, mission, and objective. The prime objective of the institution is to develop the students physically, socially as well as spiritually.

Motto: O Lord, grant me the boon May, I never refrain from righteous acts.

Vision: To provide a scholarly and vibrant learning environment for youth, especially in rural areas. This would empower them to compete successfully in this global world.

1. Meeting students' needs by creating an educational environment.

2. Maintaining standards integrity and performance leading to the attaining of academic and career goals.

3. Developing enthusiastic independent themes for learners to

prepare them for lifelong success.

4. Nurturing the ethics at all the levels.

Mission: Mission of the institution is holistic development of the students and to empower them to meet the requirements of advanced environment of 21st century. The college works hard to achieve the mission by indulging the students in academic and community activities through NSS, Guru Gobind Singh study circle and youth welfare department. Along with that, students are encouraged to develop, ethics and leadership qualities which make them responsible and secular human beings. Scientific zeal is also inculcated to reform them as skilled citizens which is required to meet contemporary challenges of the world. Orientation of the staff is carried out to making them enable for new tools and techniques in teaching for benefit of students. Renovation and upgradation of infrastructure is also done.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has participative managing committee which conducted meetings and make meaningful contribution. Two teachers are the members of the college managing committee. The policies are well defined by college authorities and including the managing committee and the principal. The managing committee is decentralised into various committees on the basis of nature of the task. These committees are of permanent nature and perform their duties on regular basis throughout the year. In most of the committees right from the board of management up to the departmental level committees, faculty members are involved. At the same time there are sufficient checks and balances built in the system to monitor the decisions. The decisions can be reviewed by the higher authorities and committees if needed. The Principal's report and feedback from various stakeholders serve as the basis for the suggestions of the management. The suggestions of the management are communicated to the teaching and nonteaching employees and

implemented by the Principal. The head of the departments plan schedule of work organisation of various educational program and allocation of work load in consultation of other faculty members in the form of academic calendar, time table and workload. The faculty members are allowed to locate the departmental needs like books, instruments and other infrastructural facilities. The Principal of the college always welcomes the new ideas and extends full support for the implementation of the same.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The strategic plan of the institution is framed by IQAC in consultation with the management and faculty members and is in accordance with goals to be achieved through academic audit evaluation and activities of IQAC.

1. Planning of new programs and new courses which provide skill employability.
2. Vacant positions are advertised for teaching and nonteaching through local and national newspapers.
3. The recruitment of competent candidates is done through the panel of experts.
4. College administration provides full cooperation to the faculty members to participate in various orientation programs, national and international research events.
5. The college strictly follows academic calendar and admission protocols of Punjab University, Chandigarh.
6. Wide publicity is done to aware the students about the admission, courses and various facilities available in the college to cater students mainly from rural backgrounds by offering a variety of courses.

7. Motivation and support are provided to economically poor and academically weak students.

8. Financial mobilization is done for personal and professional growth by collaborating with industries through MOUs.

9. Well planned and lush green premise in 30 acres consists well-ventilated and illuminated classrooms, well-equipped laboratories, an administrative block having a well-furnished principal office, staff room, superintendent's room, pantry, fully equipped multipurpose seminar hall above this block, systematized library, hostel facility for boy and girls on nominal charges and common canteen which provides eatables at a reasonable price.

10. College employees plays an important role in various committees like Board of studies and Academic council.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Administrative setup the policies are well defined by college authorities including the managing committee, Principal, and faculty members. At the same time, there are sufficient checks and balances are built in the system to see that these decisions are carefully taken. The management gives suggestions on various aspects on the basis of principal reports and feedback from the societies such as PTA, Alumni Association, and Suggestion boxes. The suggestions of the management are communicated to the teaching and non-teaching employees and these are implemented by the principal. Appointment and service rules The principal of the college has complete autonomy to govern the institution within the preview of the appointment and service rules and regulations framed by the Government, D.P.I. (Colleges), Mohali, Punjab University Chandigarh, NCTE,

etc. for effective implementation and improvement of policies and plan of the institution.

Functions of Various Bodies:

1. Different committees such as college advisory committee, advisory committee, women Cell/CASH, guidance, counselling, and placement cell, etc. ensure proper functioning with the coordination of their members.

2. The decisions related to academics and college-level administration are taken through these committees. Complete transparency in academic and administrative work is also ensured.

File Description	Documents
Paste link for additional information	https://docs.google.com/document/d/16JMkUn4U23uXIZW3K4DjcGjubixAUkEVnJuGvJeFGee/edit?usp=sharing
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

1. Group scheme of life insurance.
2. Teaching staff can avail advance against salary.
3. Accommodation for the faculty members is also available on nominal charges.
4. Maternity leave is available as per Punjab Government Norms.

Facilities for Non- teaching staff

1. Free of cost uniforms are given to fourth class employees.
2. Quarters are allotted to fourth class employees without any charge.
3. Electricity bill of fourth-class employees is paid from college funds.
4. Subsidized education (grant-in-aid courses) to the wards of the non-teaching staff.
5. Funds are also collected to facilitate any individual member of the staff in his/her emergency.
6. Administrative staff members are encouraging to enhance their professional competence through training programs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

16

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

2

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance appraisal system of the college is implemented as per the guidelines of UGC. Confidential student's feedback forms strictly based on NAAC recommendations that indicate teacher's calibre. Later, principal share it individually with the staff to appreciate the positivities as well as overcome the lacunae. The annual staff appraisal proforma which is provided by director, public instructions (DPI, Mohali) is also used for the evaluation and the report is sent to the higher authorities by principal. Suggestion box is also set up for the convince to the students. Feedback from PTA and Alumni is also considered. Annual increments of staff are given on above mentioned basis.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institutions conduct internal and external financial audit regularly. The college funds are audited every year. The

college undergoes audit at three levels: 1. Internal audit by C.A. of the college every year. 2. External audit of district level . 3. Audit by audit department of the Punjab government . Verification, checks of fees receipts, verification of expenditure, revenue as well as capital, salary etc. are conducted regularly by our external auditors. Apart from the external auditors approved by Punjab government, DPI(Punjab) also audit the accounts related to the Grant -In -Aid scheme of the college regularly. Further, the accounts related to the scholarship received under various centre/ state government schemes like scholarship for SC/ST, minority scholarships are also audited by the auditors approved by the state government. Also, the regular checking of the documentation, physical verification of fixed assets, fee collection, salary registers and authorizations is done.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.86

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College has a comprehensive resource mobilization policy in place. Strategies for resource mobilization The government and nongovernment grants are mobilized for the improvement of

institutional infrastructure and knowledge resources. The grants are fully utilized keeping in mind the best interests of the stakeholders. Institute welcome donations, memorial prizes and endowments from faculty members, alumni and guardians towards the prize and endowment funds. It actively solicits M.P. LAD grants for the upgradation of the infrastructure. Mobilization and utilization of space and budget. The available space is utilized judiciously so that campus remains clean and green and environment friendly. Non-recurring: for any purchase against non-recurring, head, in institutional purchase committee evaluate the proposals and short list prospective vendors after thorough analysis both technically and financially. Based on the recommendations of the purchase committee, short listed vendors are issued with the orders and the requested special equipment are purchased. Recurring: under recurring departments give a list of items/consumables to be purchased to office of the principal and the same is purchased through purchase department. Request for maintenance / servicing of equipment is processed either through annual maintenance contract (AMC) or the purchase department.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. According to the NAAC guidelines the college has established internal quality assurance cell. IQAC has external members from field of industry and social welfare department.

2. IQAC performs as connecting links between the different departments, various committees and the management.

3. The quality assurance strategies and processes are planned and implemented and are based on well analysed feedbacks of all the stakeholders.

4. Regular meetings were held by IQAC and AQAR'S submitted to NAAC.

5. In the beginning of the session IQAC plans the various activities for the whole session after consultation with conveners of the different committees and head of departments.

The principal final approval for proposed events for smooth functioning of all the programs.

The Principal has approved the following proposals of IQAC Infrastructure

1. Upgradation and constructions
2. Celebration of National days and Organise seminars on various academic, cultural and social aspects
3. Campus beautification
5. Efforts to increase in strength of college.

Decisions implemented

1. Renovation and upgradation of infrastructure is done when required.
2. Organised various seminars and events to promote academic, cultural and social awareness among the students.
3. Establishment of herbal and fruit garden.
4. Faculty visited various nearby schools to increase the strength of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

For the first cycle, incremental improvements were made for the proceeding five years with regard to quality. For the second and subsequent cycles improvements were made for the proceeding five years with regard to quality and post-accreditation quality initiatives. Necessary trainings are arranged for teaching and nonteaching staff for up-gradation of their working style and knowledge. Following are the various quality

initiatives taken by the institution to improve teaching-learning process:

1. Keeping up with the growing trends of skill-based education, our college has introduced a bouquet of new Skill-based valueadded courses across various streams in the last five years. 2. Priority is given to quality aspects such as admission procedure, assessment criteria, and new evaluation practices. 3. General office practices are upgraded regularly for the smooth functioning of the administration. 4. Organization of extension lectures, seminars, and workshops for staff as well as students. 5. E-Resources for various courses are made available for the students. 6. Feedback is taken from all the stakeholders and is analyzed at various administrative levels. 7. New computer labs in the computer department have the latest configurations. 8. Internet bandwidth is increased significantly in the last few years. 9. The use of ICT in teaching and learning is encouraged. 10. Celebrations of various national and international days are carried out on regular basis. 11. Events on social awareness are conducted through the NSS unit. 12. Various inter-departmental competitions are organized. 13. The library procures new and upgraded books and subscription to new journals in order to introduce them to the teachers and students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institute conducts regular gender equity promotion programs. Guest speakers from prominent fields are invited to speak on the given topic which highlights the importance and contribution of women in the society. The gender equity promotion programs organized by the institution are given below:

GNC has a strong ethical work culture that is based on inclusivity. It observes highest ethical standards in all its activities. Equal opportunities are provided to all individuals irrespective of gender, race, caste, color, creed, language, religion, political or other opinion, national or social origin, property, birth or other status. Safety, security and well-being, along with gender equity and friendly working atmosphere are the issues of prime concern to GNC.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://docs.google.com/document/d/1hLYAUz8P_DdeV6wcq_DAtn2-tkYmf-J91GRCuTjLsxx/edit?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

GNC key operations has very less impact on the environment as the Institution is very conscious of generating less waste and recycling it by passing it through a system that enables the used material to be reused ensuring that less natural resources are consumed. The college has segregated waste into three parts: 1.Solid Waste 2.Liquid Waste 3.Hazardous Lab Waste

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. Different sports and cultural activities organized inside the college promote

harmony towards each other.

Commemorative days like Women's day, Yoga day along with many regional festivals like Lohri and Holi are celebrated in the college. This establishes positive interaction among people of different racial and cultural backgrounds. There are different grievance redressal cells in the institute like Student grievance redressal cell, Women grievance redressal cell which deal with grievances without considering anyone's racial or cultural background.

Institute has code of ethics for students and a separate code of ethics for teachers and other employees which has to be followed by each one of them irrespective of their cultural, regional, linguistic, communal socioeconomic and other diversities.

Buses ply regularly from the college to get students to the institute for the convenience of students. School camps are also organized for oral screening of the kids so that preventive and interceptive dental treatment can be provided.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Various faculties have always been in the practice of organizing activities that not only initiate but also motivate the students to adopt various practices that promote the "Unity in Diversity" of our motherland. The College ensures that the students participate very enthusiastically in all such activities. Since the last five years, the college has strived forward with great effort to increase the level of awareness and appropriate practices amongst the students with regard to the following areas: 1. National Identities and Symbols: The College has always taken various direct and indirect steps which promote the awareness about various National Identities and Symbols. The College celebrates Independence Day & Republic Day with great pomp and vigour. The Institute organizes and

celebrates the Republic Day on an annual basis and thus contributes to the spreading of Constitutional values and ideals. 2. Fundamental Duties and Rights of Indian Citizens:

The Faculty of various departments, have organized various academic and co-curricular activities for the propagation of the Fundamental Duties and Rights of the Indian citizens. The students of have enthusiastically participated in various programs like: a. Academic programs like Seminar, Conferences, Expert talks, etc which have enriched the awareness about these aspects. b. Various activities like poster making competition, etc. c. Organizing Annual Competitions on various contemporary legal issues.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates / organizes national and international commemorative days, events and festivals. The following is the list of national and international commemorative days, events and festivals the institute celebrates every year. Republic Day: 26 January, 2023 International Womens Day: 8 March, 2023 World Earth Day: 22 April, 2023 World Environment Day: 05 June 2023 The day raises awareness about the environmental issues like global warming, marine pollution, human over-population, protection of wildlife, and sustainable consumption. It has spread so far and wide, that WED has become a global platform for countries to reach out to the public. Students of all department are made to exhibit posters highlighting the importance of environment and the prizes are distributed to the first three best posters.

International Yoga Day-21 June 2023 Spreading growth, development and peace throughout the world. - Making people aware of physical and mental illnesses and providing solutions through yoga. - It also aims to develop a habit of meditation for peace of mind, self-awareness which is necessary to survive in a stress-free environment. GNC encourages yoga activities and Sports Department organizes a small workshop on Yoga and its significance to students and Faculty Members.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE 1

Creating a well-structured assessment schedule with a mix of formative and summative assessments. Using quizzes, projects, and discussions to gauge ongoing comprehension. Providing prompt and constructive feedback to guide students, and use assessment results to tailor future lessons, addressing areas where students may be struggling. This adaptive approach helps optimize the learning process. Foster a culture of academic inclusivity and diversity, ensuring equitable opportunities for all students. Implementing support systems like mentorship programs, counseling services, and resource centers to address the unique needs of a diverse student body, promoting an environment where every student can thrive. Establishing mentorship programs pairing experienced faculty with students, fostering personalized guidance and support. Implementing counseling services that address academic, personal, and career concerns, promoting holistic student development. Creation of resource centers equipped with materials and assistance tailored to diverse learning styles and backgrounds, ensuring accessibility and inclusivity across the educational spectrum. This comprehensive approach cultivates an environment where students from various backgrounds can excel and contribute meaningfully to the academic community.

BEST PRACTICE 2

Fostering personal guidance involves assigning dedicated faculty mentors to students, creating a supportive one-on-one relationship. These mentors offer advice on academic challenges, career choices, and personal development. Regular

check-ins, open communication channels, and goal-setting discussions contribute to a holistic understanding of the student's needs. This personalized approach helps students navigate their educational journey, fostering a sense of belonging and empowering them to overcome challenges with tailored guidance and support.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college has always stayed true to its vision of providing quality education in rural areas especially to female students. The college is ideally located in a rural backdrop thus providing easy access to education to students who would have otherwise given up on their dreams of receiving higher education due accessibility problems faced by students living in such areas. We, as an Institution, have always been aware of the immense responsibility resting on our shoulders of being the guiding light to students living in nearby areas regarding their access to education. We especially focus on providing girl students equal opportunities at education. Keeping this in mind, the college provides free bus service to girl students. Every individual has a basic right to education and we make sure that we reach every home where a young mind yearning to fulfill their dream at becoming successful in this fast growing world by providing equal and easy opportunity at quality education.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Promote sports and cultural environment.
2. Organizing seminars, webinars and workshops.

3. Efforts to increase strength of the college.

4. Upgradation of the infrastructure and library.